



⁴PEP Connect Desktop Integration

Work fast and effectively with documents in the SAP environment

Manage your documents comfortably, quickly and safely!

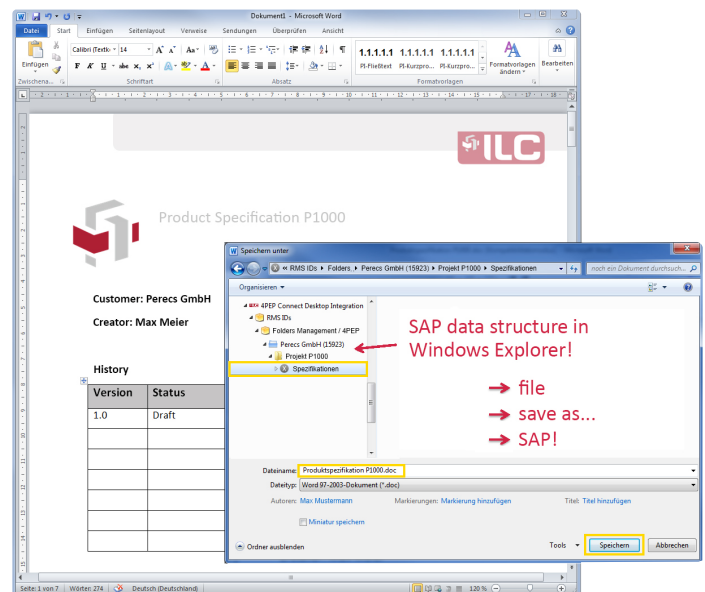
Documents are alongside structured data in databases of the typical business systems an important medium for various types of information. Nowadays, a multitude of important information is stored in files on hard-drives or file servers outside of professional IT systems, they can be Word, Excel or PowerPoint files, e-mails (Outlook + Lotus Notes) or PDF. This is not without problems: Which version of a file is correct and current? Who has access to the file? How can I incorporate the file into business processes that I control and monitor? The problems remain no matter if we are dealing with approved, informative or data-collecting processes.

With SAP NetWeaver Folders Management and ⁴PEP, SAP and ILC present applications that allow you to manage documents safely, protect them by authorization and create versions – whether it is in the form of record structures or of easily comprehensible Excel-like cockpits.

With ⁴PEP Connect Desktop Integration, you can make these professional business systems easily available to your entire user group: Save your files, e-mails (Outlook + Lotus Notes) and their attachments in SAP directly from Word, Excel or any other application. Work via the Windows Explorer, just like you would in your daily work.

You'll have both: a simple, intuitive handling and professional business tools at the same time.

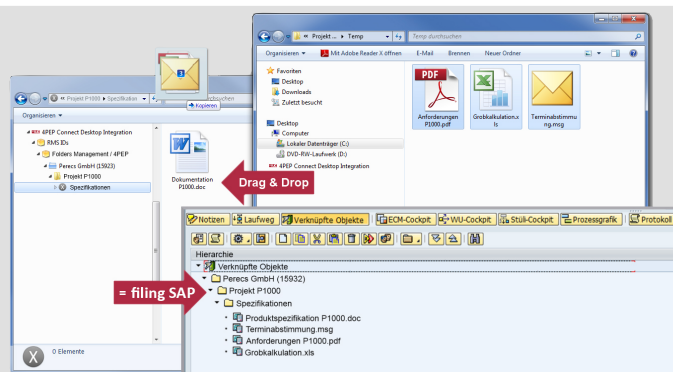
Allow your users to work fast and effectively with documents in the SAP environment using ⁴PEP Connect Desktop Integration.



Simple file storage in SAP structures with "save as"

4PEP Connect Desktop Integration - Features & Functions

- Storage and download of any type of file via the **Windows Explorer**
- Handling of multiple files in one step by **drag & drop**
- Editing and **versioning**
- Display of record structures of the SAP NetWeaver Folders Management or 4PEP in the Windows Explorer
- Search of **records, cases, 4PEP objects and documents** (document info record/attachment) via the Windows Explorer
- Linking of existing **document info records** and **editing** of documents contained therein
- Filing of e-mails** (Outlook & Lotus Notes) and their attachments directly by drag & drop
- Display of document attributes in the Windows Explorer
- Integration of favorites or history of the SAP NetWeaver Folder Management or 4PEP into the Windows Explorer
- Available for records and cases, as well as for all 4PEP objects and structures



Move multiple files by drag & drop



"With 4PEP Connect Desktop Integration from ILC, we were able to integrate our users worldwide even more into our SAP project management (Folders Management) in no time, and give them easy access to all documents relevant to a project in the familiar Windows environment."

André Lietz, IT Project Manager for SAP PLM at Benteler Automotive

4PEP Connect Desktop Integration – your advantages

- Intuitive handling leads to **high acceptance** among users
- Inclusion of departments and employees that **rarely work with SAP**
- Possibility to establish a **professional document** management throughout the entire company
- Avoiding of redundant document filing** and of the search for the most recent version
- No SAP GUI necessary

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ILC GmbH
Saarpfalz-Park 7
66450 Bexbach

Phone +49 (0)6826 189-0
Fax +49 (0)6826 189-189

E-Mail: info@ilc-solutions.net
www.ilc-solutions.net

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